

Kingston Fire District  
Wardens' Meeting  
May 22, 2008

**Call to Order:** President Elizabeth McNab called the KFD Wardens' Meeting to order at 7:00 p.m. Also present were wardens Lori Horton, John Oberle and Donald Cobb, Treasurer Thomas Vignali, Tax Collector Linda Mendillo, Chief Nathan Barrington, Kevin Culley from URI and Charles Hall, Matt Alvarez, Kevin Barker and Taylor Kirschner from the Kingston Volunteer Fire Department.

Not Present: Warden Vin Rose

The members of the Kingston Volunteer Fire Department spoke before the Wardens' meeting. They explained that they sold over 240 meals during their recent chicken barbecue event on May 10, 2008. The firefighters told the Wardens that their total profit for the dinner exceeded \$2,500.

**MOTION:** Cobb made and Oberle seconded a motion to accept the Secretary's Report.

The motion passed unanimously.

**MOTION:** Oberle made and Cobb seconded a motion to accept the Treasurer's report.

**Treasurer's Report:** Vignali explained there are still three outstanding invoices due from the University of Rhode Island for 2007 football games. He also reviewed the capital outlay items, in detail, included in his attached report.

The motion passed unanimously.

**MOTION:** Horton made and Oberle seconded a motion to accept the Tax Collector's report.

**Tax Collector's Report:** Tax Collector Mendillo stated that there is approximately \$6,000 in taxes that have not been paid for 2007. To date, the Kingston Fire District has collected about 90% of the total taxes due. Mendillo will send out the third notices regarding delinquent accounts in June. Lastly, she stated that she did receive a partial payment from Stanley and Byrnes; however, she did not receive any payments so far from Connor or Costa. A copy of her handout is attached.

The motion passed unanimously.

**MOTION:** Cobb made and Horton seconded a motion to accept the URI Report.

**URI Report:** Mr. Culley said that the design team for the CBLS building at URI will provide Chief Barrington with a presentation of the fire alarm and sprinkler systems in mid-June. Horton stated she would call Lou Saccoccio, General Counsel at the University of Rhode Island, regarding the insurance issue with the Kingston Fire District building.

The motion passed unanimously.

**MOTION:** Cobb made and Horton seconded a motion to accept the Chief's report.

**Chief's Report:** Chief Barrington reviewed the highlights from both the Deputy Chief's report and his own report, copies attached. The Kingston Fire Company responded to a structure fire in West Kingston in the month of April. Our ladder truck's fan clutch assembly broke about a month ago. We were reimbursed approximately \$7,500 by our insurance company. During a recent matter regarding an invoice for a new Decon shower, the vendor charged us an exorbitant amount for shipping. After several calls with this vendor, the shipping charge for the shower was waived due to an error on their part. Chief Barrington reminded the Wardens that this shower was purchased after our original shower was damaged while the unit was on call at an incident in Narragansett. The specifications for the new Engine 7 have been completed. As the Invitations to Bid go out, and the request for specs come in, we will keep a log of who receives the package. Chief Barrington expects to acquire the new truck by February, 2009. Chief explained to the Wardens that there are several gaps in the lines of communication between the District and the University regarding plans for all of the new buildings at URI. The Special Olympics are coming to URI and events will take place on May 30<sup>th</sup>, June 1<sup>st</sup> and June 2<sup>nd</sup>. Chief Barrington reported that the Martone Painting submitted a bid for the painting and corrections to the exterior of the building. The work will be performed for approximately \$7,900.00. Finally, the Chief gave the Wardens several handouts regarding the purchase of the new Engine 7. The handouts included "Invitation to Bid", "Notice of Public Hearing on Proposed Equipment Financing" and "Special Instructions to Bidders".

The motion passed unanimously.

**MOTION:** Horton made and Cobb seconded a motion to contract with Martone to do the painting of the building.

The motion passed unanimously.

### **New Business:**

#### **Election of President, Vice-President and Secretary of the Board of Wardens**

**MOTION:** Oberle made and Cobb seconded a motion to elect Elizabeth McNab as the President of the Board of Wardens.

The motion passed unanimously.

**MOTION:** Oberle made and Horton seconded a motion to elect Vincent Rose as the Vice-President of the Board of Wardens.

The motion passed unanimously.

**MOTION:** Oberle made and Horton seconded a motion to elect Donald Cobb as the Secretary of the Board of Wardens.

The motion passed unanimously.

## **New Business (Continued):**

### **Painting**

Chief Barrington spoke about painting the building in his Chief's Report earlier in the meeting.

### **KFD Station Residents' Leases**

Chief Barrington will make changes to the station residents' leases and present it at the next Wardens' meeting in June.

### **Old Business:**

Chief Barrington passed out copies of the "Ladder Company Operations" to all present at the meeting. This policy has been reviewed by both the Chief of the Union Fire District and Chief Barrington of the Kingston Fire District. This guideline is included in the probationary packet for new firefighters. The new firefighters cannot come off probation until this policy has been completed. Chief Barrington clarified that the "Ladder Company Operations" is actually a guideline not a policy. This guideline allows the firefighters to act as a team instead of an individual. A question was raised by one the Wardens as to what an accountability tag was used for. The Chief explained that it is a system to identify where a firefighter is during a fire.

There was no new information of the Flagg Road Research project.

Finally, Chief Barrington stated that although we currently use URI's fiber optic system we must look into another option. We cannot run the new IMC software from URI's system.

**MOTION:** Cobb made and Oberle seconded a motion to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,

Jennifer Marcoux